



HiWi (w|m|d) – Project Management Office (PMO)

The company

To enable people to work safely in adverse environments and reduce emissions, indurad has been developing innovative sensor solutions for the world's leading raw material producers since 2008. We combine hardware, software and engineering solutions to enable the automation and digitalisation of processes and increase efficiency for our customers. For example, we can automate train and ship loaders, implement active collision protection and create 3D visualisations of machines and stored raw materials. Our specially developed radar sensors with customised software solutions can be used in harsh environmental conditions, making them perfect for the diverse and demanding requirements of the bulk materials and raw materials industry. We are a diverse team of talented, innovative people focused on making positive change at scale.

We are looking for

We are looking for a **HiWi (w|m|d) - Project Management Office (PMO)** to join our team to support exciting projects at our Aachen location as soon as possible. This is a fantastic opportunity to work in a passionate team and have a great impact on our international projects.

Your work environment

Work in an international and agile team that is actively involved in shaping the business

Our team takes care of the entire customer project process, from the technical review of the order to the final handover. In addition to project planning and steering, our team is strongly involved in the technical design of our solutions with its application knowledge. As the link between internal development and the customer, you ensure the understanding of the customer's individual goals and the successful project implementation.

Work with modern project management tools and integrated controlling

We use modern, integrated tools to synchronize the planning and progress of our projects, both internally with all departments & externally with our customers. Additional online services for project controlling ensure that the team has an overall and detailed overview of resources and costs. Our tools enable us to always keep track of all our customer projects, work orders or contracts. In this context, the team actively shapes and improves the company's processes and guidelines.

Your tasks

As a member of the PMO, you support the project management activities in various functions, e.g. the

- Conception, implementation and establishment of guidelines in project management
- Creation and maintenance of a knowledge database with lessons learned and best practices from past projects
- Maintenance the internal wiki and standard documentation
- Planning and preparing team events and worldwide travel activities
- Handling general tasks in various projects
- You gradually take on more responsibility and take the initiative to develop solutions for identified optimisation potentials

Your Profile

- Completed studies in engineering or economics
- Very good knowledge of MS Office
- Initial knowledge or practical experience in project management is an advantage
- A high degree of independence, initiative and team spirit
- You enjoy varied and challenging tasks
- Very good written and spoken German and English, other languages are an advantage

What you can expect from us

- Early riser or night owl - thanks to flexible working hours, you can organise your working day yourself. This is how you can combine work and study
- You will become part of our team and receive direct and professional training and support
- We offer an ergonomic workplace with a feel-good factor, drinks, free parking and enough space for your own initiative

Direct communication with the management and superiors, open communication, a relaxed dress code and "you" are a matter of course with us

Please send your complete application documents (max. 5 MB), including your salary expectations and earliest possible starting date, by e-mail to personal@indurad.com.

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